

Section I: Student At Risk Referral Form

Purpose & Guidelines for Use:

The referring teacher completes the Student At Risk Referral Form prior to the initial SBIT meeting. The SBIT case liaison may want to assist the teacher in completing the form or meet briefly with the teacher before the initial meeting to collect additional information about the instructor's concerns.

Student At-Risk Referral Form

General Information

Student Name: _____

Referring Teacher(s): _____

Parent/Guardian: _____

To be completed at meeting

ID Number: _____ DOB: _____

Referral Date: _____

Address: _____

Phone: _____

How and when was parent notified of referral: _____

Reason for Referral (Primary Concern):

_____ Academic _____ Behavioral _____ Emotional _____ Medical

Please describe the specific concerns prompting this referral. What makes this student difficult to teach? List any academic, social, emotional or medical factors that negatively impact the student's performance.

How do this student's academic skills compare to those of an average student in your classroom?

*In what settings/situations does the problem occur **most** often?*

*In what settings/situations does the problem occur **least** often?*

What are the student's strengths, talents or specific interests?

1. _____
2. _____
3. _____

Parent/Guardian Contact Prior to Referral

_____ Phone Call _____ Note Home _____ Conference _____ Home Visit

Interventions

1. Begin date _____ End date _____ Person(s) responsible _____

What have you tried to do to resolve this problem?

How did it work?

2. Begin date _____ End date _____ Person(s) responsible _____

What have you tried to do to resolve this problem?

How did it work?

3. Begin date _____ End date _____ Person(s) responsible _____

What have you tried to do to resolve this problem?

How did it work?

What would be the best day(s)/time(s) for someone to observe the student having the difficulties that you describe above? (Please attach a copy of the student's daily schedule, if available):

Please provide any additional pertinent information such as this student's most current report card, schedule and attendance record and return with referral.